



KIEWA VALLEY PRIMARY SCHOOL

YARD DUTY AND SUPERVISION POLICY 2018

(Students and Parents)

Kiewa Valley Primary School understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

All teaching staff participate in Kiewa Valley Primary School's yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for yard duty before school, during recess, lunch and after school. School grounds are supervised before school from 8:45am. After school, staff supervise bus departures and our visitor car park. Students on school grounds outside these times will **not** be supervised (unless they are attending a before or after school care program or supervised extracurricular activity).

Parents/carers are requested to ensure that students do not arrive early or stay late after school unless they are attending before or after school care.

Kiewa Valley Primary School has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:

- Camps and excursions
- First Aid
- Administration of Medication
- Yard duty and supervision - staff

School staff, parents and students are encouraged to speak to our principal, Deb Bowman if you have any concerns about potential risks at our school, or our duty of care obligations.

This policy was updated on the 18th of September 2018 and is due for review in September 2019.