

Date: 10/5/2021	Time: 6.00pm	Venue: Staffroom
Chair: Jo Humphrey	Minute taker: Anne Maree Flavel (Secretary)	Conflict of Interest: Name/s
Attendees: Kelli Jacobsen, Leanne Hadley, Anne-Maree Flavel, Peter Croucher, Heidi Dean, Joanne Humphrey, John McCrohan, Shae Billingsley, Cade Heffernan, Jade Vogel		
Apologies:		

Quorum requirements:

A school council meeting must operate with a quorum. A quorum requires not less than one half of school council members currently holding office to be present at the meeting and the majority of members present must not be Department employees. Any parent members on school council who also work for the Department are counted as Department employees for the purpose of a quorum.

Conflict of interest:

If a member of the council or their immediate family has a direct conflict of interest (including a pecuniary interest) in with a matter under discussion at a school council meeting that member:

- must not be present:
 - during the discussion unless invited to do so by the person presiding at the meeting
 - when a vote is taken on the matter
- may be included in the quorum for that meeting

The declaration of interest should be included in the minutes of the meeting.



MINUTES		
ITEM	DETAILS	ACTIONS/RECOMMENDATION
1. Welcome		7:40pm
2. Apologies		
3. Quorum		
4. Conflict of Interest		
5. Minutes of Previous Meeting	Minutes of the meeting held on the 22nd of February 2021 we previously distributed are accurate.	Motion: <i>That the minutes of the previous meeting held on 22nd Feb 2021 be accepted as true and accurate.</i> Moved: Peter Croucher Seconded: Shae Billingsley
6. Business Arising from the Minutes		
1.		
2.		
3.		
7. Priority Item		
1.		
8. Reports		
1.	Principal's Report	Emailed to council members
2.	Finance Committee	<u>March Accounts</u> 7.1.1 High Yield Investment Account: Opening Balance as at 01/03/2021 - \$294,469.77 Closing balance as at 31/03/2021 - \$297,379.12 Zero dollars transferred during March 2021 from HYIA to Official Account. Interest received: \$66.95.

Opening Balance as at 01/04/2021 - \$297,379.12
Closing balance as at 31/04/2021 - \$303,957.76
Interest received: \$61.86
\$40,000 transferred from HYIA to Official Account during April 2021.
Term 2 Cash Grant Received \$46,391.78.

7.1.2 Official Account:

Opening Balance as at 01/03/2021 – \$34,925.86
Closing balance as at 31/03/2021 - \$34,871.48
Difference of \$92.21 overpayment of wages. Will be rectified in the next pay period.

Opening Balance as at 01/04/2021 - \$34,871.48
Closing balance as at 30/04/2021 - \$32,812.96

Motion: That the financial reports for March 2021 are accepted, and accounts totaling \$39,424.87 be ratified and passed for payment.

Motion: That the financial reports for April 2021 are accepted, and accounts totaling \$54,111.04 be ratified and passed for payment

Moved: Heidi Dean
Seconded: John McCrohan

*Query - Parent Club funds for March school supplies - what was it spent on
Clarify how much came from parents club towards the 3/4 Camp - figure seemed low*

Reports Presented

- Balance Sheet
- Operating Statement – Detailed
- Cash Flow Statement
- Annual Sub Program Variance Report
- Cash Receipts Report
- Cash Payments Report

- Cancelled Payments Report
- Cancelled Receipts Report
- Journal Report
- Bank Accounts Movements Detailed
- Invoices Awaiting Payment – Detailed
- Family Credit Notes Report
- Sundry Debtors Credit Note Report

S.R.P: SRP deficit as at 24/04/2021 \$152,041. There are still some leave adjustments and Kellis employment Expenditure line to be corrected so will decrease further once these adjustments are made.

Parent Club – Financial Statement for March 2021 - attached

OSHC – Tracked statement for March 2021 – attached

KRG - \$700 received from community groups. 3 still to pay. Printing to date \$181.82.

Motion: That the Parent Club and OSHC financial reports for March 2021 are accepted and passed.

GENERAL BUSINESS:

Fete – Fete profit is \$3,740.98

Financial Audit – Still working through the Financial Audit. This will be finalised by the next meeting.

Budget Amendments

SUB PROGRAM	AMT FRO M	AMT TO	REASON

8601/CRT	3690 0	28000	Averaged out from Term 1 figures.
6201/Ground and Minor/ Non teaching	4000	7000	Increase Lindas working hours to 7 per week.
6201/ Grounds and Minor/ Inspections	5483	0.00	Inspections has a SP of its own so doubling up with this one.
6201/ Grounds and Minor/Ground works	5500	7483	Additional works/equipment for Linda.
6401/ Inspections	2193 8	11938	Not Required to be so much
7101/ OSHC/Non Teaching staff	5000 0	35000	Kass being paid centrally so extra to be transferred Cash to Credit.

With the adjustment above, this will mean an extra Cash to Credit transfer will be made of \$10,500 to make a more accurate figure to cover Donna, Tanya and Kass' wages through Central Payroll.
The remaining savings of \$19400 is available to put towards the windows.

Camp P & L attached for approval.
Year 34 Camp ended with an \$805.72 Deficit.
Year 56 Camp ended with a \$72.75 Surplus.

Recommendations for Council: N/A

Moved –
Seconded –

3.

[Buildings and Grounds](#)

4.	Community and Promotions	<p>Recommendations for Council:</p> <p>A Google Form Survey for Vacation Care and Canteen to be developed and sent out.</p> <p>Discussion to take place with the Kindergarten about sending a staff member over to the school to assist with staffing the Outside Hours Care. Moved – Leanne Hadley Seconded – Anne-Maree Flavel</p> <p>Pie Drive Thurgoona Bakery Plain Pie \$8.70 to \$9.70 \$2 per pie</p> <p>Tallangatta Bakery \$2 per pie Lamington and Jelly Cakes?</p> <p>Tallangatta Bakery voted by council to use for pie drive</p> <p>Canteen ordering system - using online system with Wednesday cut off</p>
5.	Learning Environment	<p>Semester 2 start a review of the School Uniform with a parent survey and a student survey on google forms.</p> <p>Deb Bowman’s Farewell and Casual Clothes ‘Rainbow Day’ June 4th Biggest Morning Tea</p> <p>Moved - Kelli Jacobsen Seconded - John McCrohan</p> <p>Suggestion to look at using CWA for catering for Biggest Morning Tea</p>
9. General Business		
1.	Principal Position	Bernie Boulton to present to Council members (45 mins) 6pm - 7:35pm
2.	School Council Training	Virtual Live Training available , or Interactive Online Training - Kelli to send link out to Council members

		lms.learneyo.com/DETSC Create a new account first.
3.		Camps and Excursions for noting: <ul style="list-style-type: none"> • Cross Country Corryong Friday 14th May • Cluster Transition Day Tallangatta 31st May
4.		
Correspondence		
Incoming	Letter about School Council training	
Outgoing		
10. Next Meeting:	Next School Council Meeting will be held on: Week 10 21st Jun 6pm Subcommittee Meetings will be held on: Week 7.	
11. Closure of Meeting	The chairperson declares that the meeting is closed.	Time: 8:15pm