

Date: 22/3/2021	Time: 6.22pm	Venue: Staffroom
Chair: Jo Humphrey	Minute taker: Anne Maree Flavel (Secretary)	Conflict of Interest: Name/s
Attendees: Kelli Jacobsen, Leanne Hadley, Anne-Maree Flavel, Peter Croucher, Heidi Dean, Joanne Humphrey, John McCrohan, Shae Billingsley, Cade Heffernan, Jade Vogel, Annie Heffernan		
Apologies:		

Quorum requirements:

A school council meeting must operate with a quorum. A quorum requires not less than one half of school council members currently holding office to be present at the meeting and the majority of members present must not be Department employees. Any parent members on school council who also work for the Department are counted as Department employees for the purpose of a quorum.

Conflict of interest:

If a member of the council or their immediate family has a direct conflict of interest (including a pecuniary interest) in with a matter under discussion at a school council meeting that member:

- must not be present:
 - during the discussion unless invited to do so by the person presiding at the meeting
 - when a vote is taken on the matter
- may be included in the quorum for that meeting

The declaration of interest should be included in the minutes of the meeting.



MINUTES		
ITEM	DETAILS	ACTIONS/RECOMMENDATION
1. Welcome		
2. Apologies		
3. Quorum		
4. Conflict of Interest		
5. Minutes of Previous Meeting	Minutes of the meeting held on the 22nd of February 2021 we previously distributed are accurate.	Motion: <i>That the minutes of the previous meeting held on 22nd Feb 2021 be accepted as true and accurate.</i> Moved: Heidi Dean Seconded: John McCrohan
6. Business Arising from the Minutes		
1.		
2.		
3.		
7. Priority Item		
1.		
8. Reports		
1.	Principal's Report	Fete profit \$3,800 at this stage - money to go towards SRC projects
2.	Finance Committee	Motion: That the financial reports for February are accepted and accounts totaling \$33,925.86 be ratified and passed for payment. Moved: Heidi Dean Seconded: John McCrohan Motion: That the Financial Statement for Parent Club and OSHC are accepted and passed for February 2021. Moved: Heidi Dean Seconded: John McCrohan

3.	<p>Buildings and Grounds</p> <p>Quotes to be organised for irrigation and brought to next meeting</p>	<p>Recommendations for Council:</p> <ul style="list-style-type: none"> ● <p>Moved – Seconded –</p>
4.	<p>Community and Promotions</p> <p>Profit from fete at this stage - \$3,800</p>	<p>Recommendations for Council:</p> <p>Moved – Seconded –</p>
5.	<p>Learning Environment</p> <p>Student Voice and Agency role - any Council members interested in taking up this role - Jo happy to take on this role with Kelli</p>	<p>Recommendations for Council:</p> <p>Policies for approval:</p> <ol style="list-style-type: none"> Camps and Excursions Medications Yard Duty eSmart Student Dress Code <p>Moved – Leanne Hadley Seconded – Shae Billingsley</p>
9. General Business		
1.	<p>Pipeline of Projects</p>	<p>To identify where fundraising money can be spent - all fundraising must have a targeted focus Council members can add projects to pipeline - council members to access this via Google Drive</p> <p>Idea to put list of pipeline projects in newsletter for community to be informed</p>
2.	<p>Annual Report</p>	<p>Recommendations for Council:</p> <p>Moved – Peter Croucher Seconded –John McCrohan</p>

3.	School Council responsibilities	Reminder of confidentiality of matters discussed at School Council is essential
4.	Kiewa River Gazette	Harmony Day and Fete material for next edition
5.	Lions Club	Milk Run to be advertised in newsletter Junior Public Speaking Competition for Term 2 Land Consultation
6.	Sub-Committees	Sub committee meetings held week 3 and 9 of term School Council Meetings held week 4 and 8 of term - Held on Mondays 6pm Management/Finance Sub Committee Meeting - to be held on Mondays 5pm before School Council Meeting Buildings and Grounds Sub-Committee Community and Promotions Sub-Committee Learning Environment Sub-Committee Kelli to send out email to all school council members with a description of each sub-committee and school council members to nominate which committee they would like to join
7.	Mother's Day	Friday the 7th May for Mother's Day stall Mother's Day breakfast 7:30 - 9am on Friday the 7th of May - Lions Club to help out Approval to purchase Mother's Day gifts granted Fundraising from Mother's Day gift sales to go towards burn piles chipping
Correspondence		
Incoming		
Outgoing		
10. Next Meeting:	Next School Council Meeting will be held on: Subcommittee Meetings will be held on:	Meeting Dates for 2021 - Monday Week 4 Kelli to put out dates in an email

11. Closure of Meeting	The chairperson declares that the meeting is closed.	Time: 7:51pm
-------------------------------	--	---------------------